North European Amateur Theatre Alliance (NEATA) is a body of co-operation for amateur theatre in the Nordic/Baltic countries, founded in 1998. 9 countries are represented (Iceland, Faroes, Norway, Sweden, Finland, Denmark, Lithuania, Latvia and Estonia).

## **NEATA GUIDELINES**

North-European Amateur Theatre Alliance (NEATA) is a network that works for cultural understanding, collaboration and development of amateur theatre in the Baltic and Nordic countries.

NEATA strives to provide a platform for amateur theatres in the region, for cultural communication, exchange, collaboration and support as well as facilitating meetings, festivals, workshops, courses and more.

# Representatives

 Network consists of 1 representative from each country as well as 1 spokesperson representing NEATA Youth. Representatives are chosen within their own countries between national or local organizations. The representative functions as a communicator between NEATA and the national amateur theatre organizations and groups within their own country.

In the case of more than one organization from a single country being represented in the network, the participating organizations will share one country vote in situations where necessary.

### Working Committee (WO)

 The WO consists of a President, Vice-President, and Secretary General. They are chosen/elected at a representatives meeting. The WO is calling the meetings (agendas, minutes) and are responsible for the flow of information in the network.

The WO does not need to be representatives. Each country still has 1 vote. The representatives can call for a vote for a change in the WO. The WO should be re-confirmed at least every 4<sup>th</sup> year.

## Yearly meetings (regional meetings)

 NEATA hosts at least 1 yearly meeting (hybrid/physical or online). When possible, in connection with either the NEATA Festival or the World Theatre Festival. When meeting during the festivals, a secondary sharing/exchange meeting has been called, also inviting interested parties from the region (a regional meeting). Regional meetings are only physical.

#### NEATA events

- Aims to organize a festival/event every 2<sup>nd</sup> year in a rotation between member countries.
- Aims to organize a children's or youth festival/event every 2<sup>nd</sup> year rotating between interested member countries.
- Celebrate World Theatre Day, usually with a video shared between members platforms.
- Other member events can get the "Recognized by NEATA" stamp of approval by contacting the WO. These events can be smaller events between fewer countries or participants (no less than 2 NEATA countries).
- Other event ideas can be presented to the representatives, to create additional NEATA events (workshop day etc.).

#### NEATA Youth

- Self-governing network for youths between 18-30.
- o 1 named youth representative is chosen by each country.
- The youth representative is responsible for keeping contact with their NEATA Representative.
- NEATA Representatives assist with finding funding or other resources.
- NEATA Youth chooses a spokesperson amongst themselves to represent them at NEATA representative meetings.
- NEATA Youth aims to meet physically at minimum 1 event a year (and if possible, in connection with the NEATA Festival). The NEATA Representatives are obligated to assist.
- NEATA Youth contact mail; <u>neatayouth3@gmail.com</u>
- Communication (webpage, facebook, newsletter, emails).
  - NEATA has the following communication platforms;
    - Webpage: www.neata.eu
    - Facebook page: <u>www.facebook.com/neatatheatre</u>
    - Newsletter: <a href="https://neata.eu/other/sign-up-for-our-newsletter/">https://neata.eu/other/sign-up-for-our-newsletter/</a>
    - Neata contact mail; info@neata.eu (access by WO)
  - Main line of communication is information emails send by the Secretary General to all representatives.

#### Rules

- o Change of representative must be communicated to the WO.
- o If a representative wishes to stand for a position in the WO, it can be sent to the current WO to be put on the agenda for an upcoming yearly meeting.
- The WO can call additional online meetings, when necessary, throughout the year.
  These are referred to as "Representative Meetings".
- The role of the representative
  - To inform their countries about what is going on in NEATA.
  - To make sure communication flows to the WO when needed (means answering e-mails, responding to requests).
- A Yearly Meeting should include a roundtable discussion, where countries can present relevant activities for the rest of the network.
- The rotating list of festivals
  - Lithuania (2000)
  - Sweden (2002)
  - Estonia (2004)
  - Faroes (2006)
  - Latvia (2008)
  - Iceland (2010)
  - Denmark (2012)
  - Finland (2014)
  - Faroes (2016)
  - Lithuania (2018)
  - Sweden (2022)
  - Norway (2024)
  - Estonia (2026)
  - Latvia (2028)
  - Iceland (2030)
  - Denmark (2032)
  - Finland (2034)
  - Norway (2036)